Cardiff Glen II Homeowners Association
1512 Grand Ave, Suite 109
Glenwood Springs, CO 81601
(970) 945-7266 | Fax (970) 945-7281
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www.crystalproperty.com

Meeting Date:
November 9, 2016 @ 6:00 P.M.

Meeting Location:
CPM Offices
1512 Grand Ave #109
Glenwood Springs, CO 81601

Board Present:
Susan Proctor
Donald Gillow
April Chiarell
Barbara Bliech

Proxies and Sign in Sheet:
On file at Property Management office

Roll Call or Check-In Procedure

- The meeting was called to order at 6:00.
- A quorum of the membership was established.

Proof of Notice of Meeting or Waiver of Notice

- The proof of notice was met.

Previous Annual Meeting Minutes

- The membership reviewed the 2015 Annual Meeting Minutes. A motion to approve the minutes was made by Susan Proctor. The motion was seconded by Barbara Bleich. The motion passed unanimously.

New Business

- 2017 Budget
  - The Board reviewed the 2017 budget. Master HOA dues will remain the same, while townhome dues will increase by $5 each month.
- 2017 Projects
  - The Board advised that there will be additional painting at the townhomes in 2017.
  - There will also be sprinkler schematics created to help in the event there is an irrigation break.
- Future Development

    - The Board advised the residents that there hasn't been a lot of recent news from the new owners of lots 95 and 96.
- Election of Executive Board Members
    - A quorum of the membership was established. The membership elected April Chiarell and Don Gillow for 2 year terms. Meryl Glickman also volunteered to serve on the Board. Her term will be through 2018 as well.
    - The 2017 Board of Directors is as follows:
        - Barbara Bleich
        - Susan Proctor
        - Donald Gillow
        - April Chiarell
        - Meryl Glickman

Adjourn Meeting

- With no further business to discuss, the meeting was adjourned at 7:45 P.M.

Respectfully Submitted,

Justin Windholz
Crystal Property Management