Cardiff Glen II Homeowners Association 1512 Grand Ave, Suite 109 Glenwood Springs, CO 81601 (970) 945-7266 | Fax (970) 945-7281 crystalpropertymgmt@gmail.com www.crystalproperty.com

**Meeting Date:** 

April 12, 2023

**Meeting Location:** 

Videoconference

#### **Board Members Present:**

Donald Gillow Meryl Glickman Mike Rochiowiak

#### **Others Present:**

Justin Windholz, Crystal Property Management

## **Call to Order**

- The meeting was called to order at 6:00
- A quorum of the Board was established

## **Previous Meeting Minutes**

• The March 2023 meeting minutes were reviewed. A motion was made to accept the minutes. The motion was seconded and approved.

# **Financial Reports**

• The Board reviewed and discussed the March 2023 financial reports. A motion was made to approve the financial reports. The motion was seconded and approved unanimously.

#### **New Business**

- Airport Road Wall
  - Meryl Glickman reported that there are no updates available for the wall along Airport Road.
- Landscaping
  - Justin Windholz reported that a meeting was held with Mtn High Landscaping where the new contract was reviewed. Work is expected to begin this month.
- Parking Concerns

- The Board discussed parking complaints. It was noted that Cardiff Glen I was discussing the parking issue as well.
- Townhome Maintenance
  - o It was noted that there was a roof leak at one of the units. Roofers have been out and made repairs. Drywall repairs to the interior of the units is scheduled as well.

# **Adjourn Meeting**

• With no further business to discuss, the meeting was adjourned at 6:45 P.M. The next meeting is scheduled for a May walk around.

Respectfully,

Justin Windholz Crystal Property Management